
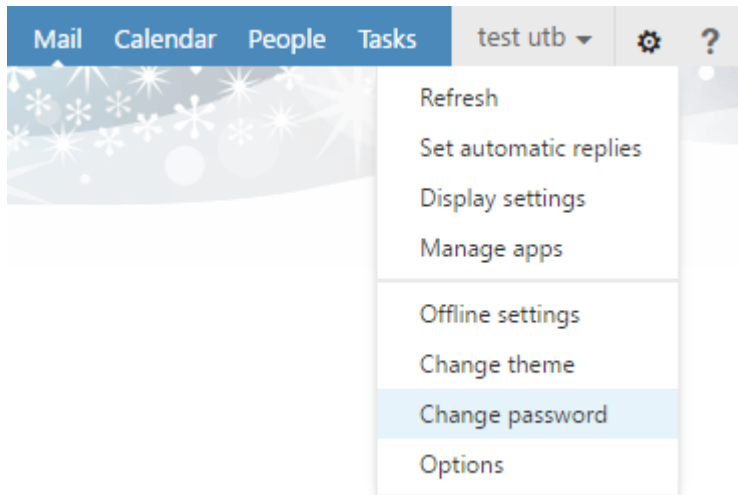




CHANGE PASSWORD FOR GOVERNMENT EMAIL BY USING OUTLOOK WEB ACCESS (OWA)

- 1) Log in to webmail.gov.bn
- 2) Click on  button at the right top corner of your webmail and choose 'Change password'



3) Type in your current password and new password and click 'Save'

mail calendar regional [password](#)

change password

Enter your current password, type a new password, and then type it again to confirm it.

After saving, you might need to re-enter your user name and password and sign in again. You'll be notified when your password has been changed successfully.

Domain\user name:

Current password:

New password:

Confirm new password:

save

- New password should contain:
 - a) At least 10 characters
 - b) Upper case
 - c) Lower case
 - d) Special character
 - e) Number
- Password cannot contain the user's account name or parts of the user's full name that exceed two consecutive characters.
- The new password cannot be any of the previous seven (7) passwords.
- User will be required to change their password every **six (6)** months.

For any further enquiries, please contact EGNC Helpdesk: 2424959 or email at helpdesk@egc.gov.bn